

# Outside Organisations Sub-Committee

## Agenda

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**Date:** Monday, 27th June, 2011  
**Time:** 10.30 am  
**Venue:** Municipal Executive Suite - Municipal Buildings, Earle Street,  
Crewe CW1 2BJ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Election of Chairman**

The Sub-Committee is invited to elect a Chairman to serve until the next annual meeting of Council.

2. **Apologies**

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda.

4. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the Sub-Committee on any matter relevant to its work. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

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For requests for further information

**Contact:** Carol Jones

**Tel:** 01270 686471

**E-Mail:** carol.jones@cheshireeast.gov.uk with any apologies

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

5. **Minutes of the Previous Meeting** (Pages 1 - 4)

To approve as a correct record, the Minutes of the Meeting held on 20 April 2011.

6. **Role of the Sub-Committee** (Pages 5 - 6)

For the benefit of newer Members to the Constitution Committee, and in particular to the Sub-Committee, the attached report outlines the role of the Sub-Committee.

**Note: The information in respect of the National Executive of the Federation of Burial and Cremation Authorities was added on 24 June 2011, following publication of the agenda.**

7. **New Requests from Outside Organisations** (Pages 7 - 28)

The Sub-Committee is invited to consider the following new requests for representation.

- (1) Sandbach Town Plan Steering Group
- (2) National Executive of the Federation of Burial and Cremation Authorities